#### **ENERGY EFFICIENCY**

# Measure File Guide Lighting - New Construction Outdoor

January 2025





## **Energy Efficiency Project Process**



#### **IA Phase**

Create project in EEPM account. Enter each Customer site using last 7 digits of 17 digit ESIID.

Enter project data in Measure File. Submit IA to Oncor after Host Customer Agreement is signed and uploaded to EEPM.

PM Review and Approval

#### **FA Phase**

If available, take and label post-equipment photos of each <u>unique</u> LED fixture model (LED nameplate showing model # and profile photo).

Upload photos and submit additional documents, such as DLC and LED Spec Sheets A/E drawings detailing lighted square footage of indoor/outdoor areas, A/E lighting schedule and layout. Consolidate each respective document category in a single PDF file.

Submit FA to Oncor.

PM FA Review and Approval

#### **IN Phase**

E-sign Reservation of Funds Agreement. After Oncor e-signs RFA, project moves to IN Open status. Take and label postequipment photos of each <u>unique</u> LED fixture model (LED nameplate showing model # and profile photo). Upload photos and additional documents, such as DLC and LED Spec Sheets, signed Installation Notice (IN), Project Invoice, A/E drawings. Consolidate each respective document category in a single PDF file.

Submit IN to Oncor.

PM Review.

Post-Inspection of installed post-equipment. (Pass/Fail)

PM Reviews and Approves IN if project passes post-inspection. Measure file updated to reflect inspection results.

#### **SR Phase**

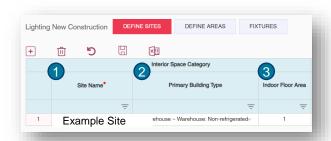
After project moves to SR Open status in EEPM, sign Savings Report and submit SR to Oncor.

PM will approve project for incentive payment.

#### IA Phase— Measure File

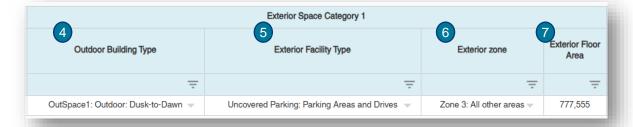


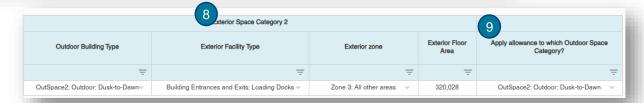
#### **Define Sites**



#### **Interior Space Category**

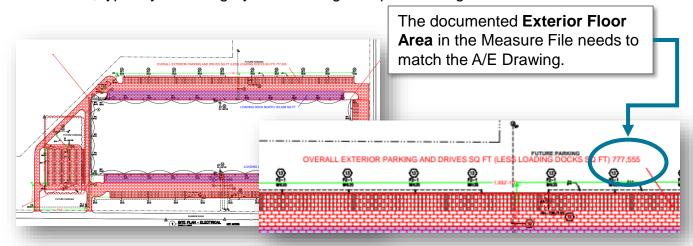
- **1. Site Name**: Refers to the location where the Lighting Project is being implemented.
- 2. Building Type: Determines the number of operating hours. Select the building type that represents the majority of the square footage (e.g., a warehouse with an attached office is categorized as a warehouse, not an office).
- Indoor Floor Area: Indoor square footage as documented by architect or engineer on the signed/stamped drawing plans.





#### **Exterior Space Category**

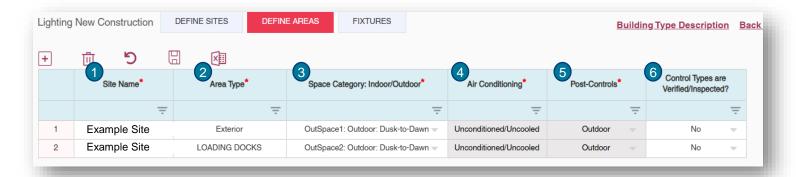
- **4. Outdoor Building Type:** Select either Dusk-to-Dawn or Less than Dusk-to-Dawn depending on operation needs.
- **5. Exterior Facility Type:** Select the appropriate facility type (i.e., entry canopies, loading docks, building facades, walkways, uncovered parking, etc.).
- **6. Exterior Zone:** Select the appropriate zone type, most commonly Zone 2. Zone 3 will require additional documentation to prove surrounding building/area density.
- **7. Exterior Floor Area:** Exterior square footage as documented by architect or engineer on the signed and/or stamped drawing plans.
- **8.** Exterior Space Category 2: An additional category can be added for loading dock areas and/or sales areas at a car dealership.
- **9. Apply allowance to Outdoor Space Category:** Select the category in which to apply allowance, typically the category with the largest square footage.





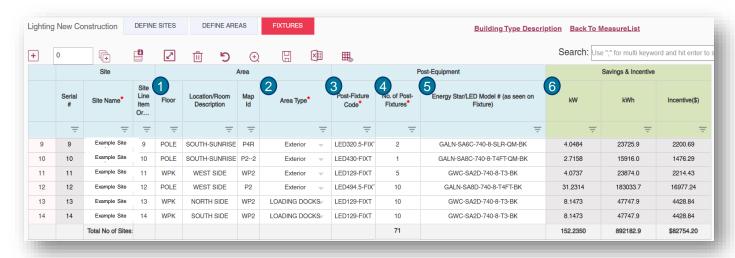
#### **IA Phase – Measure File**

#### **Define Areas**



- 1. Site Name: Refers to the location where the Lighting Project is being implemented.
- **2. Area Type**: Refers to distinct, identifiable spaces within a site. For example, if a site includes uncovered parking and loading docks, a separate line should be added for the loading docks.
- 3. Space Category: Select the appropriate Space Category from the Define Sites Tab
- **4. Air Conditioning:** Automatically defaulted to "Unconditioned/Uncooled" in outdoor lighting projects.
- **5. Post-Controls:** Automatically defaulted to "Outdoors" in outdoor lighting projects.
- Control Types are Verified/Inspected?: Automatically defaulted to "No" in outdoor lighting projects.

#### **Fixtures**



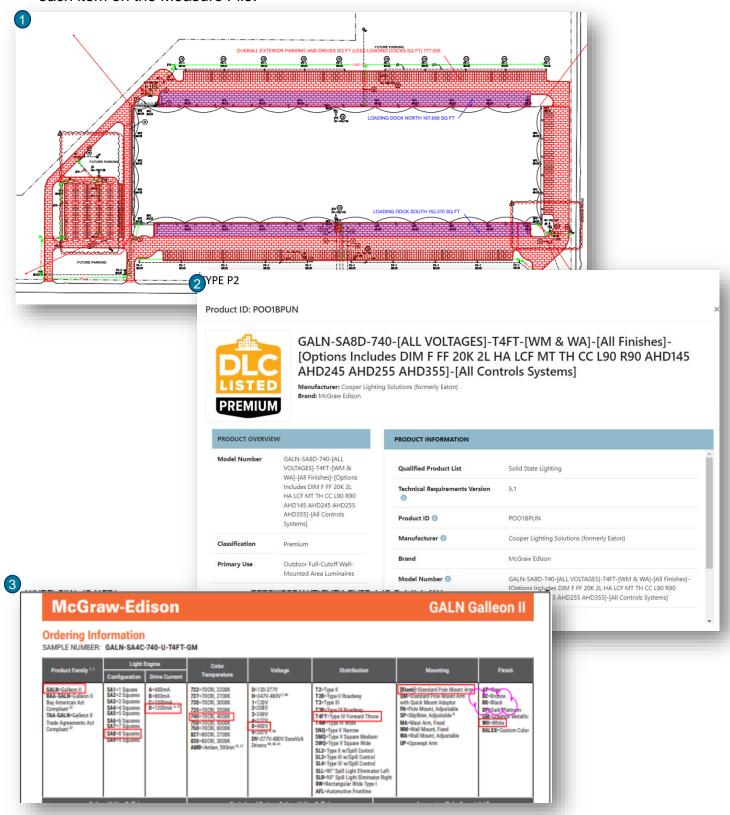
- 1. Floor, Location/Room Description, and Map ID: Provide enough detail in the Measure File for the inspector to easily locate each line item and fixture quantity.
- 2. Area Type: Select the area type from the dropdown box as set up on the "Define Areas" tab
- **3. Post-Fixture Code**: Use the rated wattage from the DLC or Energy Star sheet to select the fixture code, rounding up to the nearest half-watt.
- **4. No. of Post-Fixtures**: Indicate the number of fixtures that will be upgraded in the selected area.
- **5. Energy Star/LED Model #:** Indicate the Energy Star/LED Model Number as seen on the fixture. This must match documentation and inspection photos.
- **6. Savings & Incentive:** Automatically calculated kW, kWh and Incentives. Incentives are based off the kW and kWh reductions.

#### **FA Phase – New Construction**



#### The following is required:

- **1. A/E Drawing:** Clearly outline each Exterior Facility Type, including matching SQ FT from Measure File as well as fixture markups.
- 2. DLC Certificate: Documented Energy Star/LED Model # matching the Measure File.
- **3. LED Product Data Sheet:** Ordering Information matching DLC and Measure File Details for each item on the Measure File.



### **IN Phase – Post Inspection**



#### **Post-Inspection Requirements**

- **1. Installation Notice Certificate:** Generated by EEPM, signed by Customer and Service Provider, including an installation completion date.
- 2. DLC Certifications: Documented Energy Star/LED Model # matching the Measure File.
- 3. LED Product Data Sheet: Ordering Information matching DLC and Measure File Details for each item on the Measure File.
- **4. Project Invoice:** Includes Customer name, project address, labor materials and other cost associated with installation of the lighting.
- **5. A/E Drawing:** Clearly outline each Exterior Facility Type, including matching SQ FT from Measure File as well as fixture markups. Must be signed/stamped and dated by the A/E.
- **6. Photos:** Name plate and profile photos of each unique LED installed at the project site, and several area photos of the installed LED lighting. Compile all images into a single PDF and upload it to EEPM for the Post-Inspection Desk Review.

